

## Capital Outlay Committee

1/8/2026



<sup>1</sup>The meeting was called to order at 4:00 p.m.

**Members Present:** Terry Hershman, Tim Brown, Tina Reed, Frank Watkins

**Members Absent:** Jimmy Hollandsworth, Rick Soucy

**Also Present:** Dennis Hunt

### **Approve Agenda:**

Commissioner Watkins made the motion to approve the agenda. Commissioner Reed seconded the motion. The motion passed unanimously.

### **Approve/modify previous meeting minutes:**

Commissioner Reed made a motion to approve the minutes from 12-4-2025. Commissioner Brown seconded the motion. The motion passed unanimously.

### **Public Comments:**

None

### **Unfinished Business**

#### **Update of Health Department Facility**

Commissioner Hershman advised that they are finishing the sheetrock. HVAC and ductwork are complete. Network wiring is being scheduled. Windows and frames are forthcoming and should be arriving this month.

#### **New Animal Shelter**

Commissioner Hershman advised that they are as far along. The metal building has been delivered and is being erected. Block is being laid, and rough-in of plumbing and electrical is being completed. Asphalt work is underway. The front drive is being corrected due to issues with the location.

#### **Signage for the CCAP Building**

Commissioner Hershman advised that the new directional signage for CCAP has been put up. A correction is being made i

### **New Business**

#### **Rick Soucy Report**

Director Soucy was unable to attend the meeting. Commissioner Hershman reported that the HVAC at the jail is repaired and working well. The Camera Project for the jail is in its final stages and should be completed in the coming month.

#### **Sewer problems at CCAP Building**

Commissioner Hershman brought up for discussion an issue with the sewer at the CCAP building. Director Soucy has been working on the issue and is troubleshooting to find the source of the problem. They are going to try and utilize a camera to find the source of the problem and a possible flush out of the system to see if this corrects the problem.

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The next meeting will be on February 5<sup>th</sup>, 2026, at 4:00 pm

Commissioner Watkins made a motion to adjourn the meeting. Commissioner Reed seconded the motion. The motion passed unanimously.

Submitted by Frank C. Watkins

Minutes approved February 5, 2026