

Industrial Board of Coffee County, TN, Inc.
January 18, 2023
MINUTES

The Industrial Board of Coffee County, TN, Inc. met in a regular session on Wednesday, January 18, 2023, in the Commission Hall at the Coffee County Administrative Plaza. Chairman Young called the meeting to order at 4:00 pm, welcomed the visitors thanked all for their attendance, and noted that a quorum was present.

Members Present

David Young
Brent Parsley
Sherry Douglas
Huel Goldston
Cameron Newton
Greta Dajani

Guests

John Coffelt – Manchester Times
Anna Singleton – American Job Center
Katy Riddle – MACC / GMAEDC
Hope Nunley – TACC
Winston Brooks – TAEDC
Levoid Baltimore - ERPUD

Staff

Stephen Crook
Anne Hosea-Majors

T Total Attendance: 14
(8 Board & Staff, 6 Guest)

- I. The agenda for the meeting was considered. A motion by Mr. Newton, second from Mrs. Dajani, that the agenda be approved as presented was put to a vote and passed unanimously.
- II. The minutes from the December 14 meeting were considered. Motion by Mr. Parsley and second by Mrs. Douglas to approve minutes as written. The motion was put to a vote and passed unanimously.
- III. The financial summaries for December 2022 were considered. Mr. Parsley's motion, Mr. Newton's, second that the financial summaries be approved. The motion was put to a vote and carried unanimously.
- IV. **Directors Report** – Mr. Crook reported that the office had received ten requests for information since the last meeting. Sites were submitted in the Manchester Industrial Park, the Joint Industrial Park, and the Tullahoma Business Air Park. The staff conducted one site visit, two existing industry visits, and one industry event. Mr. Crook further reported that he had begun looking into the upcoming year setting dates for Key Market visits focused on Automotive, Aero Space and Defense, and Ceramics. During these trips, he intends to visit our existing industries' headquarters as opportunities present themselves. Mr. Crook looks

forward to the upcoming year with excitement as activity and interest increase for Coffee County.

- V. **Chairman's Report** – Mr. Young reported that with board appointments not being accomplished at the January Commission meeting, no committees would be appointed until the vacant seats were filled, hopefully in February. At that time, the committees will resume meeting setting the times for the upcoming year and committee chairs.

VI. **Committee Reports**

- A. **Park Development Committee** – No Report
- B. **Marketing Support Committee** – No Report
- C. **Budget and Finance Committee** – No Report
- E. **Tullahoma Area Economic Development Corp.** – Mr. Brooks reported on upcoming changes at the City of Tullahoma. Mrs. Jennifer Moody has resigned as city administrator, taking another city administrator job in TN. Mr. Brooks further reported that he and Mr. Lynn Seaborn are working on goals for the upcoming year including adding medical equipment to their target markets. Mr. Brooks further reported that he and Mr. Crook had met with a project looking to locate in Tullahoma possibly. Finally, Mr. Brooks informed the board that with the Tullahoma Industrial Park being full, his efforts were focused on the Tullahoma Business Air Park.
- F. **Greater Manchester Economic Development Board** – Mrs. Riddle reported that the GMEDB was continuing to develop its plan for recruiting in Manchester and are focused on finding assets in our community that would be of value to the recruitment process.
- G. **Manchester Chamber of Commerce** – Mrs. Riddle reported that the upcoming Gala on January 26 is off to a great start, with space filling up faster than anticipated. She informed the board that existing industries, including MDS Foods, Fischer USA, and Batesville Casket Company, would be honored at the event. Mrs. Riddle added that Batesville Casket has also volunteered to host the industrial roundtable that the chamber and IDB are looking to revamp, hoping to work with the TAEDC and TACC to allow all Coffee County industries an opportunity to connect.
- H. **Tullahoma Chamber of Commerce** – Mrs. Nunley announced that Old Navy's grand opening is scheduled for February 4, 2023. She further reported that she had recently met with the CTE Director of the Tullahoma City School system and is excited to connect the director with Mr. Crook to work through

some continuing education program implementations and the opportunity to meet with some of our existing industries that might be interested working together for new training programs. Lastly, Mrs. Nunley reported that the TACC Annual Celebration would be held in February, and she was pleased to announce that the Industrial Boards table had already been reserved.

VII. Unfinished Business – None

VIII. New Business - None

Signed: 
Anne Hosea-Majors, Assistant Secretary

Signed: 
Mr. Brent Parsley, Secretary/Treasurer