

Purchasing Committee 03/6/2023

Members Present: Dennis Hunt, Jimmy Hollandsworth, Judd Matheny, Frank Watkins

Others present: Stephanie Bush, Purchasing Agent for Coffee County

The meeting was called to order at 5:00 pm

Jimmy Hollandsworth opened the meeting. Frank Watkins made a motion to approve the agenda, Dennis Hunt seconded the motion. The motion passed unanimously.

Dennis Hunt made a motion to approve the minutes from the previous meeting, Frank Watkins seconded the motion. The motion passed unanimously.

New Business. Declaration to make the old Manchester Health Department surplus property.

Stephanie Bush explained that technically a motion was needed to declare the Manchester Health Department location surplus for the county to place it for sale. Dennis Hunt made a motion to declare the Manchester Health Department location surplus. Frank Watkins seconded the motion. The motion passed unanimously.

Review RFP for Sale of Manchester Health Department

Stephanie gave copies of the proposed RFP for the sale of the Manchester Health Department location. Stephanie explained that the RFP was the same as used during the sale of the museum. Stephanie advised that the date would be changed to April 4th for the proposal opening to select the realtor that the county chose to go with. Dennis Hunt made a motion to accept the RFP as present by Stephanie. Frank Watkins seconded the motion. The motion passed unanimously.

EMS request for Lowe's Credit Card

Stephanie advised that last meeting purchasing suggested that the request by EMS for a Lowe's Credit Card would need to go back to the EMS board for recommendation. The EMS board authorized the request for it to come back to purchasing. Dennis Hunt made a motion that we approve the request for the credit card up to \$500.00 for EMS. Frank Watkins seconded the motion. The motion passed unanimously.

A motion to adjourn was made by Frank Watkins and seconded by Dennis Hunt