

AUDIT COMMITTEE
Meeting Minutes
Monday, March 20, 2023 @ 4:30 p.m.

Members Present: Gary Hunt & Missy DeFord

Absent: Wendy Sears

Staff Present: Marianna Edinger

- Chairman Hunt called the meeting to order.
- Motion to approve the agenda by Missy DeFord and seconded by Chairman Hunt. Motion passed unanimously.
- Motion made by Chairman Hunt and seconded by Missy DeFord to approve the March 31, 2022 minutes. Motion passed unanimously.
- Motion made by Missy DeFord and seconded by Chairman Hunt to re-appoint Gary Hunt as Chairman and Missy DeFord as Vice-Chair. Motion pass unanimously.
- Since there were no findings for the fiscal year ended June 30, 2021, no further action was necessary.
- The audit for the year ended June 30, 2022, resulted in 2 findings both concerning operations in the Office of the County Clerk. The findings were:
 1. The office did not review all of its software audit logs.
 2. Operations in the County Clerk's office are currently being reviewed by the Comptroller's Division of Investigations.

Discussion:

The Office of the County Clerk Elected Official, Teresa McFadden addressed finding #1 in the "Correction Action Plan" submitted to the Comptroller of the Treasury, Division of Local Government Audit. Chairman Hunt stated that the COR satisfies the obligation of this committee unless there is a repeat finding in the next audit. Missy DeFord concurred.

Regarding finding#2, Chairman Hunt stated that he would contact the Comptroller's Division of Investigations and request that he be sent a copy of the subsequent report when complete. Missy DeFord concurred.

- There being no further business, a motion to adjourn was entered by Chairman Hunt and seconded by Missy DeFord. Motion passed unanimously.

Respectfully submitted, Marianna Edinger