

## Capital Outlay Committee

7/6/2023

Meeting called to order at 4:01 p.m.

**Members Present:** Dennis Hunt, Jimmy Hollandsworth, Tina Reed, Tim Brown, Frank Watkins

**Also Present:** Rick Soucy and John Coffelt

### **Approve agenda:**

A motion to approve the agenda was made by Jimmy Hollandsworth, seconded by Frank Watkins. Dennis Hunt made an amendment to the agenda to add door replacement at Rural Solid Waste under Requests from department heads or citizens regarding the County's real properties. The motion passed unanimously.

### **Public Comments:**

None

### **Approve/modify previous meeting minutes:**

A motion was made by Jimmy Hollandsworth to amend the minutes by removing the language under "Rick's Report" "A motion was made by Tim Brown and seconded by Tina Reed to send this request to the Budget & Finance Committee" concerning the bid for a new Coffee County Administrative Plaza (CCAP) sign. This was seconded by Tina Reed. The amendment was approved with Jimmy Hollandsworth, Tim Brown, Tina Reed voting yes, Frank Watkins abstained due to not being present at the previous meeting. A motion by Tina Reed was made to approve the amended minutes, seconded by Jimmy Hollandsworth. This motion passed with Jimmy Hollandsworth, Tim Brown, and Tina Reed voting yes, Frank Watkins abstained due to not being present at the previous meeting.

### **Updates to any ongoing projects.**

Dennis Hunt updated the committee on the Health Department project. The financial group in charge of the ARP money is reviewing our process of selecting an architectural and design firm. We are currently waiting for their response on this matter.

### **Requests from department heads or citizens regarding the County's real properties.**

Dennis Hunt advised that there are 2 entry doors at the Rural Solid Waste Office that need replacement due to their deteriorated condition. Rick Soucy advised that the jams and doors will need to be replaced due to the construction. Frank Watkins made a motion to have Rick Soucy investigate the cost replacement of the 2 doors and take it before Budget & Finance for approval. Tim Brown seconded this motion. This motion passed unanimously.

### **Maintenance Supervisor's report to Committee.**

Rick advised that he and Stephanie Bush went to the Manchester Health Department building and cleaned it out making it ready for auction on July 8<sup>th</sup>. Rick said that he had been told that Capital Outlay had already approved the remodel for the Manchester EMS station, but he had not brought it to us. Frank Watkins, who is on the EMS board advised they had approved the request for it to move forward to this committee. Frank Watkins made a motion that we approve the request for remodel and forward it to Budget & Finance for consideration. Jimmy Hollandsworth seconded the motion. The motion passed unanimously.

Frank Watkins made a motion to adjourn the meeting. Tina Reed seconded. Motion passed unanimously.

Submitted by Frank C. Watkins