

Ambulance Authority
Meeting Minutes
Thursday October 19, 2023
5:00 p.m.

1. The meeting was called to order at 5:08 p.m.
2. Roll call: Members present: Tim Stubblefield, Dr. Jeff Keele, Dr. Jay Trussler.
Others present: Paul Tibbs, Lorie Nunley, Ed North, County Attorney; John Coffelt, Manchester Times,
Members not present: Missy DeFord, Frank Watkins.
3. Dr. Trussler made the motion to approve the agenda. Dr. Keele seconded the motion. Motion passed.
4. Public Comments: None spoken.
5. Dr. Keele made the motion to approve the minutes from the August 23, 2023 meeting and the September 21, 2023 meetings. Dr. Trussler seconded the motion. Motion carries.
6. Write offs for September 2023: \$9,904.98. Dr. Keele made the motion to approve the write offs.
Dr. Trussler seconded the motion. Motion carries.
7. Quarterly Financial Reports: Nothing to report.
8. Calls for September: 967, Billable calls: 477, Chute time: 65 seconds.
Average scene time: 16 minutes, 14 seconds. Average response time: 7 minutes, 33 seconds.
Total call time: 51 minutes, 07 seconds. Busiest day: Monday. Busiest time: 2:00 p.m. – 4:00 p.m.
9. Unfinished Business:
 - a. Review the Coffee County Personnel Manual and Coffee County EMS Policies: Nothing to report.
 - b. Status of paying for school: Paul said it's waiting for a full commission vote.
 - c. Discuss the Ambulance Authority: Ed stated that It's off the (Commission) agenda. Tim said that the only way to get it discussed again is if somebody puts it back on the agenda.
10. New Business:
 - a. Service contract for power loads, power cots and cardiac monitors: Paul said that Michael contacted Marianna the other day, asked to be put on the agenda for the Budget and Finance meeting, which will be October 26, 2023, to discuss funding for this contract.

Time was provided for members to discuss items not on the agenda:

 - a. Tim stated that the renewal notices will (soon) be sent to the private ambulance services, and that we will vote on accepting that at the December 21, 2023 meeting.
 - b. Dr. Trussler talked about the need to go after Medics. We need to be proactive (on getting raises for the Paramedics), we need to work on it now (instead of waiting until next February). Dr. Keele said that, as an alternative to that, or maybe in addition to it, our best opportunity is to try to encourage the EMT-Basics and AEMT to progress up to a Medic. What if we gave them a fairly significant bonus when they complete their Paramedic training/certification. Dr. Trussler discussed going to 24 (on) – 72 (off). Dr. Keele discussed doing in-house training for EMT-Basics and AEMT's. Tim discussed call volume in Coffee County. We ran 967 calls last month; Franklin County ran 400 calls last month. This could be deterring people from coming to Coffee County.
11. The next meeting will be held on November 16, 2023, 5:00 p.m., CCAP, meeting room #1
10. Dr. Trussler made the motion to adjourn the meeting. Dr. Keele seconded the motion. Motion passed.
The meeting adjourned at 5:54 p.m.